



# Avenue Centre for Education

## Menu of Services 2023

Effective from 1<sup>st</sup> January 2023

## **ACE Services to Schools Menu - 2023**

### **Pathway A**

**Service**            **Assessments Only**

**Allocation**        *1 assessment core per year*

**Traded**            *£210.00 per student (approx. 6 hours)*

**Lead**                *Claudia Archampong, PACE Assessment Lead*

**Remit**              *A Comprehensive range of Social, Emotional, Behavioural and Educational student assessments, conducted by an expert team. This six-hour programme will provide focused, detailed and accurate guidance from which to develop effective interventions. It will include a Pupil Assessment of School & Self Report with recommendations for follow up targeted strategies.*

**Service**            **Route Mainstream**

**Allocation**        *2.5 FTE placements at any one time\* (12 days – Please note that this does not entitle schools to a full-time place at ACE. Full time placements are only accepted in exceptional circumstances.)*

*(Subject to ongoing review dependent upon the number of Permanent Exclusion & Pupil Placement Panel Referrals being received)*

**Traded**            *Additional placements charged at £140 per day*

**Lead**                *Hayley Bewley (ACE Pupil Progress Manager & Route Mainstream Lead)*  
*School Liaison Mentors: Greer Kidney & Sharie Barnett*

**Remit**              *Referrals onto Route Mainstream should be made for:*

- *pupils on dual-registered secondary education provision at both ACE and School.*
- *Pupils on ACE Alternative to PEX programmes*
- *Pupils on a Managed Move between schools*
- *Pupils who are not on a school roll but are targeting a return to mainstream education*

### **ACE Contract of Education (Route Mainstream):**

A personalised Contract based on PACE assessments which confirms the Targeted Outcome, Timetabled Curriculum Offer and the named ACE Coach and Team for each individual student. The Contract is signed off by ACE, School, Student & Parents and is reviewed and enhanced as a live document during the student's time working with ACE.

Based at ACE, Route Mainstream is a dynamic, rigorous and successful education and personal development pathway based on providing constructive respite & focusing on improving a pupil's skills and attitudes to school and self to facilitate an effective and

sustainable reintegration back into mainstream education full time or an ongoing package consisting of both mainstream schooling and alternate provision.

ACE will prioritise interventions based on the PASS assessments and progress will be tracked via our OECD Skills for Success programme.

Where a student is attending ACE on a Route Mainstream pathway with a successful return to mainstream being the target, schools are requested to identify any subject specific content that they would like a student to cover to help assist a successful return to mainstream

The ACE Route Mainstream mentors will ensure that ongoing support is provided to both student and school to ensure successful & sustainable outcomes. A copy of each student's weekly report is sent home to parents and is automatically sent to the referring school.

<b>Service</b>	<b>Route 19</b>
<b>Allocation</b>	<i>Places are provided automatically to Key Stage 4 students who are permanently excluded or not on a school roll and, where a return to school is currently not the best option. (Please note that this does not entitle schools to a full-time place at ACE. Full time placements are only accepted in exceptional circumstances.)</i>
<b>Traded</b>	<i>Charged at £140 per ACE Day plus AP costs (provider dependent)</i>
<b>Lead</b>	<i>Lee Holland (Route 19 Team Leader)</i>
<b>Remit</b>	<i>to provide a full time, alternative educational package, utilising time at ACE and selected alternative education provisions, in order to prepare and support students with their post 16 transition plans.</i>

### **ACE Contract of Education (Route 19):**

A personalised Contract based on PACE assessments which confirms each student's Route 19 vocational fast track option, their targeted Post 16 Outcome, ACE's / AP's Timetabled Curriculum Offer and the Intended Qualifications to be covered.

The Contract also confirms the ACE Coach & Team around Child and is signed off by ACE, Student & Parents and is tracked, reviewed & enhanced as Contract progresses.

Route 19 meets the needs of key stage 4 pupils for whom full-time mainstream education in KS4 is not assessed by student, ACE professionals and parents to be the most appropriate option and / or does not best meet the young person's needs.

Route 19 focuses on engaging each student on a Fast-Track Curriculum Pathway with an identified post 16 destination. For each student the Route 19 Contract of Education the targeted Qualification & Personal Development outcomes and ensures that an appropriate curriculum, of breadth, challenge and support is in place and is effective in achieving and sustaining this plan.

It is possible for a pupil to be referred onto Route 19 whilst attending school part-time. In these cases, the ACE based Route 19 pathway is used to sustain, enhance and complement the importance and effectiveness of the mainstream provision.

Further details on ACE's Route 19 Programme including details of the plausible route fast track options are available on request.

## **Pathway B**

<i>Service</i>	<i>PACE (Pre- ACE Assessment &amp; Induction Service)</i>
<i>Allocation</i>	<i>Schools can have one open case at any time* (*capacity allowing)</i> <i>PACE provides placement for up to 8 students in each three-week program</i> <i>Priority for placement is given to PEX, Admissions and PPP students</i> <i>School referrals are started as soon as capacity allows</i>
<i>Traded</i>	<i>Subject to capacity, additional places for schools are charged at £1500 per student (£125 per day)</i>
<i>Lead</i>	<i>Cheryl Cook (PACE Team Leader)</i>
<i>Remit</i>	<i>A three week, 4 days per week, induction and assessment program that is scheduled following a referral to HAM being accepted.</i>

Following meetings with parents / carers, this three-week period allows staff to begin to build relationships with the students, introduce them to the expectations and workings of ACE and most importantly undertake a number of baseline assessments. These assessments will provide focused, detailed and accurate guidance from which effective interventions are implemented and decided.

Key ACE staff, including SEN and Careers, will meet with students and begin to explore their aspirations and goals. This information allows for the development of a personalised educational package and the 'The ACE Contract of Education' to be put in place.

For students referred to PACE by their school for a respite or assessments only, at the end of the three-week PACE program, students will return to their mainstream school.

For students attending PACE as part of a Route Mainstream (RM) or Route 19 (R19) pathway, at the end of the three-week PACE program, students transition from PACE to ACE and move onto their RM or R19 pathway.

Schools are responsible for arranging education for the fifth day each week (Friday)

## **Pathway D Hub Services**

<b>Service</b>	<b><i>Mentoring / coaching</i></b>
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<i>Core</i>	<i>two free open cases at any time</i>
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<i>Traded</i>	<i>£55 per session</i>
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<i>Leads</i>	<i>Greer Kidney &amp; Sharie Barnett</i>
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<i>Remit</i>	<i>A Six-week program of one-to-one sessions to improve a Pupil's attitudes to school &amp; self</i>
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<b>Service</b>	<b><i>Counselling</i></b>
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<i>Core</i>	<i>one free open case at any time</i>
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<i>Traded</i>	<i>£70 per session</i>
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<i>Lead</i>	<i>Suzanne Woollard (ACE Mental Health &amp; Wellbeing Lead)</i>
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<i>Remit</i>	<i>A six-week program of one-to-one sessions to work on specific issues and associated supportive strategies to develop personal resilience</i>
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<b>Service</b>	<b><i>ZSL Whipsnade Zoo Academy</i></b>
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<i>Allocation</i>	<i>1 free place per term* subject to capacity</i>
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<i>Traded</i>	<i>Additional places charged at £75 per day (£450 per course)</i>
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<i>Lead</i>	<i>Steph Partington</i>
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<i>Remit</i>	<i>ACE &amp; Whipsnade Academy is a unique opportunity to introduce Students to working within the Animal Care and Conservation sector</i>
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Working alongside animals in an educational setting has proved to have many positive benefits for learning. The aim of the Zoo Academy course is to introduce students to working within the Animal Conservation & Care sector by working with an international conservation charity ZSL Whipsnade Zoo. During the course, students will gain an insight into the natural world and learn about animals and how the Zoo protects them through a variety of job roles that exist within the ZSL organisation.

Students build up a folder of work and photographs of the activities they have been involved in. Work is both classroom based and practical, with time spent in the Zoo's many enclosures. Activities include: Invertebrates, Reptiles, Mammals, Apes, cleaning and preparing enclosures, preparing food and feeding the animals and behind the scenes access to all areas as well as an opportunity to meet a diverse range of staff and learn about how they ended up working for ZSL Whipsnade.

The course is run over one day a week for six weeks with a maximum of six students. A graduation ceremony is then held at Whipsnade Zoo on the last day of the course where parents/carers are invited to attend to see the students' achievements. Many ACE pupils have found this course to have been a highly significant and positive life experience

<b>Service</b>	<b><i>Bespoke Group work</i></b>
<b>Core</b>	<i>Maximum of One six-week program per year (6 x 1 hour)</i>
<b>Traded</b>	<i>Additional work charged at £80 per hour</i>
<b>Lead</b>	<i>Greer Kidney and Sharie Barnett</i>
<b>Remit</b>	<i>ACE staff will organise and deliver a bespoke intervention according to the schools stated referral needs</i>

The planning, preparation and delivering of specific projects identified by the school and delivered by staff at ACE – examples of topics that can be explored include: Knife crime, CSE, Harmful sexualised behaviour, digital safeguarding. This can include training for staff such as staff inset training or through delivery at staff meetings.

<b>Service</b>	<b><i>Safeguarding Consultancy</i></b>
<b>Core</b>	<i>Free when provided for students already referred to / attending ACE</i>
<b>Traded</b>	<i>£175 per half day</i>
<b>Lead</b>	<i>Martin Watson (ACE DSL)</i>
<b>Remit</b>	<i>Specialist consultation regarding strategic safeguarding issues. Areas covered can include policy, training and strategic support.</i>

<b>Service</b>	<b><i>Targeted Harmful Sexualised Behaviour Work</i></b>
<b>Core</b>	<i>Free for students already referred to / attending ACE</i>
<b>Traded</b>	<i>£80 per hour</i>
<b>Lead</b>	<i>Martin Watson (ACE DSL)</i>
<b>Remit</b>	<i>Specialist consultancy with schools / access to specialist assessments</i>

This is a consultation with schools, with the potential to lead to specialist HSB assessments for students displaying potentially harmful sexualised behaviours. This is for direct referrals for those displaying amber behaviours according to the Brook Traffic Light tool. Those students displaying predominantly red behaviours should be referred via MASH or Social Care.

<b>Service</b>	<b><i>Alternative to Permanent Exclusion Protocols:</i></b> <b><i>Bladed Weapons Protocol</i></b> <b><i>Drug related Incident Protocol</i></b> <b><i>One-off Serious Incident Protocol</i></b>
<b>Core</b>	<i>Two free places per year across any of these protocols</i>

<i>Traded</i>	<i>£2400 per course (£80 per day x 30 days)</i>
<i>Lead</i>	<i>Martin Watson (DSL / HAM co-chair)</i>
<i>Remit</i>	<i>6-week full-time bespoke program designed as an alternative to PEX*</i>
	<i>* Strictly subject to following pre-referral pathway (Offered in conjunction with the LA Behaviour &amp; Inclusion Support Service (BISS))</i>

Targeted programme for students that meet specific criteria related to bladed weapons, drugs, serious behaviour or one-off serious incidents. The protocols run as an alternative to PEX and will include a full-time package across ACE and AP's / tuition (as appropriate) and specific input from YOS and other professionals focused on the dangers and issues around knife crime.

<i>Service</i>	<b><i>Educational Psychology</i></b>
<i>Core</i>	<i>For students already attending ACE, this is organised via ACE as core</i>
<i>Traded</i>	<i>Schools can commission ACE EP time at £150 per student</i>
<i>Lead</i>	<i>Hayley Bewley/Clare Burley</i>
<i>Remit</i>	<i>Educational Psychology assessment to identify support strategies, to support EHC or Exam Dispensations or to explore areas of concern identified on the referral.</i>

<i>Service</i>	<b><i>Exams Hosting</i></b>
<i>Core</i>	<i>For students attending ACE this service is free</i>
<i>Traded</i>	<i>Cost of Exam Entry + £25 Admin per subject + £20 per hour invigilation fee</i>
<i>Lead</i>	<i>Caroline Taylor (Examinations Officer)</i> <i>Simon Jump (Deputy Headteacher)</i>
<i>Remit</i>	<i>To request this service, the school exams officer should contact ACE directly (<a href="mailto:exams@avenuecentre.co.uk">exams@avenuecentre.co.uk</a>) to discuss. The same procedure also applies to mock exams</i>

### **HAM Referral Criteria/Checklist**

HAM (Hub Allocation Meetings) is held on a Monday afternoon on a weekly basis. All referrals received by the end of school on a Friday afternoon will be discussed at the following Monday.

The HAM panel is made up by the following staff:

Martin Watson – Joint Chair

Simon Jump – Joint Chair

Hayley Bewley

Clare Burley

Cheryl Cook

Clare Murphy-Snape

Greer Kidney

Steve Porter

**The following criteria are used when making decisions on referrals (Alternative to PEX referrals have separate criteria for referral):**

Is the student at risk of PEX?

Have other interventions been attempted by the referrer such as: SEN assessments, EP referral, Alternative Provision etc?

If in year 11 has the referral been received prior to Christmas?

Has the student been to ACE before? If yes, have they completed PACE?

For students moving from PACE to ACE – Have all assessments been completed? Has the student attended at least 50% of the time?

Is there an EHCP in place? Is ACE able to meet the needs as identified on the EHCP?



Are there other students from the school at ACE? If yes, does the school have allocation available? Are there any known issues with the other students already attending?

Are there any gang or contextual safeguarding issues impacting on the young person?

Following completion of the HAM meeting schools will be notified of the outcome within 1 week via email.

Schools are responsible for obtaining permission from parents prior to referral.

Incomplete referrals will not be accepted.

All referrals should be made using the online system and should be completed as fully as possible. A copy of the student's school timetable should be included with the referral.

For all Yr. 10 and Yr. 11 referrals we need

- current timetable
- the completed course information sheet (subjects, exam boards, options, content covered so far)
- Access Arrangements form: if applications made or being considered and the relevant information

If students are to be dual registered, schools should provide a copy of the timetable that the student will be studying when not at ACE

All new referrals to ACE will need to complete PACE first. This is a 3-week assessment period. Students will attend Monday – Thursday for each of the three weeks. Schools are responsible for arranging provision on Fridays. If students are successful at PACE, they can move to ACE. Unless there are exceptional circumstances students on a school roll will attend ACE for a maximum of 3 days per week

When making decisions at HAM the panel will take into account a number of factors, not just if a school has allocation available. We will also consider the mix of students, any ongoing contextual safeguarding issues and the age (year group) of the student.