

## **ACE Services to Schools Menu (Feb 2024)**

Service	<b>Assessments Only – Pathway A – Students single registered with school</b>
Allocation	1 assessment core per year
Traded	£230.00 per student (approx. 6 hours)
Lead	Claudia Archampong, Asst SENDCo and Entry Assessment Lead
Remit	A Comprehensive range of Social, Emotional, Behavioural and Educational student assessments, conducted by an expert team. This six-hour programme will provide focused, detailed and accurate guidance from which to develop effective interventions. It will include a Pupil Assessment of School & Self Report Pupil Attitudes to Self and School (PASS) with recommendations for follow up targeted strategies.

Literacy assessments such as Wide Range Assessment Test with subtests - Reading, Comprehension, Spelling and Numeracy skills will be administered. Standardised scores and approximate age equivalents can be obtained. If standard scores are below 85 in two or more subtests, then further testing such as Dyslexia, Dyscalculia screener or Diagnostic Reading Analysis (DRA) can be completed if appropriate. In addition, an online adaptive Maths test (Star Maths) and a test which measures Literacy difficulties (EXACT) can be completed.

If requested, Key Stage 3 students can complete a Speech and Language assessment called Secondary Language Link by Speech Link.

Service	<b>ACE Place - Pathway B – Dual Registered with ACE and School</b>
Allocation	2.5 FTE placements at any one time* (12 days – Please note that this does not entitle schools to a full-time place at ACE. Full time placements are only accepted in exceptional circumstances.)  (Subject to ongoing review dependent upon the number of Permanent Exclusion & Pupil Placement Panel Referrals being received)
Traded	Additional placements charged at £140 per day
Lead	Hayley Bewley (ACE Pupil Placement Manager)  School Liaison Mentors: Greer Kidney & Sharie Barnett
Remit	Referrals for an ACE place should be made for: <ul style="list-style-type: none"><li>● Pupils on a Managed Move between schools</li><li>● Pupils who are not on a school roll but are targeting a return to mainstream education</li></ul>

Where a student is attending ACE with a successful return to mainstream being the target, schools are requested to identify any subject specific content that they would like a student to cover to help assist a successful return to mainstream

All students will complete PACE prior to moving to ACE.

Service	<b>PACE – Students are dual registered with ACE and School</b>
Allocation	Schools can have one open case at any time* (*capacity allowing) PACE provides placement for up to 8 students in each three-week program Priority for placement is given to PEX, Admissions and PPP students School referrals are started as soon as capacity allows
Traded	Subject to capacity, additional places for schools are charged at £1500 per student (£125 per day)
Lead	Cheryl Cook (PACE Team Leader)
Remit	A three week, 4 days per week, induction and assessment program that is scheduled following a referral to HAM being accepted.

Following meetings with parents / carers, this three-week period allows staff to begin to build relationships with the students, introduce them to the expectations and workings of ACE and most importantly undertake a number of baseline assessments. These assessments will provide focused, detailed and accurate guidance from which effective interventions are implemented and decided.

Key ACE staff, including SEN and Careers, will meet with students and begin to explore their aspirations and goals. This information allows for the development of a personalised educational package and the 'The ACE Contract of Education' to be put in place.

For students referred to PACE by their school for a respite or assessments only, at the end of the three-week PACE program, students will return to their mainstream school.

For students attending PACE prior to a longer-term placement at ACE, at the end of the three-week PACE program, they will transition to ACE. A meeting will be held at the end of the three-week PACE programme to confirm which days the student will attend ACE.

Schools are responsible for arranging education for the fifth day each week (Friday) while the student is in PACE

### **Hub Services – Pathway D**

Service	<b>Mentoring / coaching</b>
Core	two free open cases at any time
Traded	£60 per session
Leads	Greer Kidney & Sharie Barnett
Remit	A Six-week program of one-to-one sessions to improve a Pupil's attitudes to school & self

Service	<b>Counselling</b>
Core	one free open case at any time
Traded	£75 per session
Lead	Suzanne Woollard (ACE Mental Health & Wellbeing Lead)
Remit	A six-week program of one-to-one sessions to work on specific issues and associated supportive strategies to develop personal resilience

Service	<b>Bespoke Group work</b>
Core	Maximum of One six-week program per year (6 x 1 hour)
Traded	Additional work charged at £80 per hour
Lead	Greer Kidney and Sharie Barnett
Remit	ACE staff will organise and deliver a bespoke intervention according to the schools stated referral needs

The planning, preparation and delivering of specific projects identified by the school and delivered by staff at ACE – examples of topics that can be explored include: Knife crime, CSE, Harmful sexualised behaviour, digital safeguarding. This can include training for staff such as staff inset training or through delivery at staff meetings.

Service	<b>Alternative to Permanent Exclusion Protocols: Bladed Weapons Protocol Drug related Incident Protocol One-off Serious Incident Protocol</b>
Core	Three free places per year across any of these protocols
Traded	£1440 per course (£80 per day x 18 days)
Lead	Chery Cook (PACE Manager)
Remit	3-week full-time bespoke program designed as an alternative to PEX* + 3 additional Friday's  * Strictly subject to following pre-referral pathway

Targeted programme for students that meet specific criteria related to bladed weapons, drugs, serious behaviour or one-off serious incidents. The protocols run as an alternative to PEX and will include a full-time package at ACE and specific intervention days around the reasons for being part of the protocol.

Service	<b>Exams Hosting</b>
Core	For students attending ACE this service is free
Traded	Cost of Exam Entry + £25 Admin per subject + £25 per hour invigilation fee
Lead	Caroline Taylor (Examinations Officer) Simon Jump (Deputy Headteacher)
Remit	To request this service, the school exams officer should contact ACE directly ( <a href="mailto:exams@avenuecentre.co.uk">exams@avenuecentre.co.uk</a> ) to discuss. The same procedure also applies to mock exams

### **HAM Referral Criteria/Checklist**

HAM (Hub Allocation Meetings) is held on a Monday afternoon on a weekly basis. All referrals received by the end of school on a Friday afternoon will be discussed the following Monday.

The HAM panel is made up by the following staff:

Hayley Bewley	Chair
Clare Burley	AP Team Leader
Cheryl Cook	PACE Manager/safeguarding
Clare Murphy-Snape	SENCo

**The following criteria are used when making decisions on referrals (Alternative to PEX referrals have separate criteria for referral):**

- Is the student at risk of PEX?
- Have other interventions been attempted by the referrer such as: SEN assessments, EP referral, Alternative Provision etc?
- If in year 11 has the referral been received prior to Christmas?
- Has the student been to ACE before? If yes, have they completed PACE?
- For students moving from PACE to ACE – Have all assessments been completed? Has the student attended at least 50% of the time?
- Is there an EHCP in place? Is ACE able to meet the needs as identified on the EHCP?
- Are there other students from the school at ACE? If yes, does the school have allocation available? Are there any known issues with the other students already attending?
- Are there any gang or contextual safeguarding issues impacting on the young person?
- Following completion of the HAM meeting schools will be notified of the outcome within 1 week via email.
- Schools are responsible for obtaining permission from parents prior to referral.
- Incomplete referrals will not be accepted.

For all Yr. 10 and Yr. 11 referrals we need

- current timetable
- the completed course information sheet (subjects, exam boards, options, content covered so far)
- Access Arrangements form: if applications have been made or are being considered and the relevant information to support this

All new referrals to ACE will need to complete PACE first. This is a 3-week assessment period. Students will attend Monday – Thursday for each of the three weeks. Schools are responsible for arranging provision on Fridays. If students are successful at PACE, they can move to ACE. Unless there are exceptional circumstances students on a school roll will attend ACE for a maximum of 3 days per week

When making decisions at HAM the panel will take into account a number of factors, not just if a school has allocation available. We will also consider the mix of students, any ongoing contextual safeguarding issues and the year group of the student.