

# FREE SCHOOL MEALS AND PUPIL PREMIUM FORM

Apply online [www.luton.gov.uk/freeschoolmeals](http://www.luton.gov.uk/freeschoolmeals)

**Universal Free School meals:** It is still important to sign up for free school meals, even if your child is in reception, year 1 or year 2, so that your child's school receives as much funding as possible\*. We need information about you and your child, so that we can provide them with the best education and support by making sure that their school receives all the government funding to which it is entitled.

## ABOUT YOUR CHILD/CHILDREN

Child's Surname	Child's First Name	Gender	Child's Date of Birth			Name of School	Start Date	Year Group
			D D	M M	YY YY			
			D D	M M	YY YY			
			D D	M M	YY YY			
			D D	M M	YY YY			

## PARENT/GUARDIAN DETAILS

	Parent/Guardian 1			Parent/Guardian 2		
Title eg Mr/Mrs						
Surname						
First Name						
Date of Birth	DD	MM	YYYY	DD	MM	YYYY
National Insurance Number* <b>must complete</b>						
National Asylum Support Service (NASS) Number* <b>must complete if applicable</b>		/		/		
Daytime Telephone Number						
Mobile Number						
Email Address						
Address						
	Postcode:			Postcode:		

## FAMILY INCOME & BENEFIT DETAILS

If you receive any of the benefits listed below, please place an X in the appropriate box

- Universal Credit – with an annual net earned income of no more than £7,400
- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support from NASS (National Asylum Support Service) under part 6 of the Immigration and Asylum Act 1999
- the guaranteed element of State Pension Credit
- Child Tax Credit (**with NO Working Tax Credit**) with an annual income of no more than £16,190

Please note if you are in receipt of **Working Tax Credit**, you do not qualify for Free School Meals, even if your annual income is below £16,190

**Please complete page 2.**

### Universal Credit

If you are in receipt of **Universal Credit**, is your net earned family income over £7,400 per year?

Please place an X in the appropriate box.

Your net earned income is your household earnings / income after taxes and deductions.

Yes  No  Unsure

### Child Tax Credit

If you are in receipt of **Child Tax Credit**, is your joint gross annual income over £16,190 per year?

Please place an X in the appropriate box.

Your joint gross income is your household income before taxes are taken into account

Yes  No  Unsure

- Please **X** here, if you are not sure whether you are in receipt of one of the benefits listed, or what your household income is, but you would still like us to check whether your child is eligible for free school meals.

### DECLARATION

*The information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for local authority purposes. I agree to the local authority using this information to process my application for free school meals. I also agree to notify the local authority in writing of any change in my family's financial circumstances as set out in this form.*

Signature of parent/guardian: ..... Date:.....

**Thank you for completing this form and helping to make sure your child's school is as well funded as possible 😊**

\*Registering for free meals could raise an extra £1,345 for your child's school, to fund valuable support like extra tuition, additional teaching staff or after school activities.

This additional money is available from central government for every child whose parent is receiving one of the welfare benefits listed in this form. It is therefore important to sign up for free school meals, even if your child is in reception, year 1 or year 2, so that your child's school receives as much funding as possible.

From 1 April 2018, transitional protections will be awarded for those pupils who might otherwise lose free school meals following an update to their eligibility criteria. The transitional protection will be awarded throughout the roll out of Universal Credit. Once Universal Credit has been fully rolled out any existing pupil who no longer meets the eligibility criteria will continue to receive free school meals until the end of their current phase of education i.e. primary or secondary.

Visit our website for information on how we use and store your personal data [www.luton.gov.uk/privacy](http://www.luton.gov.uk/privacy)